

अभियंता प्रमुख-सह-अपर आयुक्त-सह-विशेष

सचिव, का कार्यालय

भवन निर्माण विभाग, बिहार, पटना।

पत्रांक ५०/३०-३५/३२/१९ ७२८७६/३५ पटना / दिनांक ८-८-१७/

प्रेषक,

योगेन्द्र सिंह,

अभियंता प्रमुख-सह-अपर आयुक्त-सह-विशेष सचिव,

भवन निर्माण विभाग, बिहार, पटना।

सेवा में,

सभी अधीक्षण अभियंता

सभी कार्यपालक अभियंता

भवन निर्माण विभाग, बिहार, पटना।

विषय :- निविदा आमंत्रण सूचना के साथ Check list upload करने के संबंध में।

महाशय,

उपर्युक्त विषय के संबंध में निदेशानुसार कहना है कि भवन निर्माण विभाग के अंतर्गत विभिन्न योजनाओं के लिए आमंत्रित की जाने वाली निविदाओं के लिए दो अलग-अलग यथा 2 (दो) करोड़ से 50 (पचास) करोड़ तक एवं 50 (पचास) करोड़ से उपर की योजनाओं हेतु चेकलिस्ट तैयार किया गया है। उक्त चेकलिस्टों की छायाप्रति सुलभ प्रसंग हेतु संलग्न की जाती है।

अतः उक्त दोनों प्रकार की योजनाओं के लिए निविदा आमंत्रण सूचना अपलोड करते समय यथावच्छित चेक लिस्ट भी अपलोड करने की कृपा की जाय, ताकि संवेदको द्वारा चेक लिस्ट में निहित प्रावधानों के अनुरूप निविदा कागजात अपलोड किया जा सके।

प्रस्ताव एवं प्रारूप पर सक्षम प्राधिकार का अनुमोदन प्राप्त है।

अनुलग्नक:- यथोक्त।

विश्वासभाजन

(योगेन्द्र सिंह)

अभियंता प्रमुख-सह-अपर

आयुक्त-सह-विशेष सचिव,

भवन निर्माण विभाग, बिहार, पटना।

८-८-१७

Check List for Submission Of Tender above 2.0cr and below 50.0 Cr.

Evaluation will be done as per the information provided in the document attached with tender.
Bidder may disqualified, if documents are not attached properly.

Name of the Bidder

Sl. No.	Requirements	Related document As Per SBD
1	REGISTRATION	Any Contractor Registered with Central Government / Any State Government / Any Public Sector Undertakings or an Agency of National or International repute may tender, but Registration with Building Construction Department will be essential after issue of Letter Of Acceptance
2	ELECTRICAL REGISTARTION	SELF REG OR SUB CONTACTORS AFFIDAVIT (CL 4.5A(d))
3	Legal Status Of Bidder	INDIVIDUAL/PARTNERSHIP FIRM/ PVT LTD/PUBLIC LTD/ JOINT VANTURE
4	POWER OF ATTORNEY	NAME OF AUTHORIZED PERSON TO SIGN HOLDING POWER OF ATTORNEY IF ANY.
5	Joint Venture >10 Cr.	Document will be submitted as per RCD Letter No.8131 dated 24.7.2012
6	BID SECURITY (EMD)	NSC/TD/FD/UNCONDITIONAL BANK GUARNTY(BG)PLEDGED/ISSUED AFTER DATE OF TENDER (AS PER CLAUSE NO. 16 OF SBD)
7	COST OF BOQ	ANY SCHEDULE INDIAN BANK/ NATIONALISED BANK
8	PAN CARD	ATTACH PAN CARD.
9	GST REGISTRATION	ATTACHED GST
10	LAST 5 YEARS ANNUAL TURN OVER	BALANCE SHEET, PROFIT & LOSS AND AUDIT REPORT duly audited by CA
11	EXPERIENCE OF SIMILAR NATURE OF WORKS	i) NOT LESS THAN 50% OF ESTIMATED COST (ESCALATION AS PER APPENDIX TO ITB SN.-19 ii) The completion Certificate shall be issued by employer not below the rank of executive engineer or project manager. In case of Private client the completion certificate and valuation of the project issued by employer should be certified by the retired executive engineer/Registered Valuer of Nationalised Bank/Insurance Company/Income Tax Department.

	Requirements	Related document As Per SBD
	(A) QUANTITY OF WORK- EARTH WORK, PILE WORK, (RCC/PCC, B/W, FLOORING, PHE AND ELECTRICAL ETC), EXECUTED DURING LAST 5 YEARS. REQUIREMENT OF QUANTITY DEPENDS ON TYPE OF WORK AND USUALLY 50% OF QUANTITY MENTIONED IN BOQ. (B) In case of specialised job like Fire fighting , HVAC, LIFT ETC	QTY /AMOUNT AS INDICATED IN ANY ONE YEAR IN LAST FIVE YEAR (QUANTITY EXECUTED MUST BE SATISFIED BY CONCERN ENGINEER INCHARGE. In case of Private client the quantity executed will be issued by employer should be certified by the retired executive engineer/Registered Valuer of Nationalised Bank/Insurance Company/Income Tax Department. In case of specialised job like Fire fighting , HVAC, Lift etc Sub contractor/Vender may be allowed. But the subcontractor/ Vendor Nominated by prime Contractor should required amount/quantity of experience. Experience certificate of Sub contractor? vendor must be attached.
13	AMOUNT OF EXISTING COMMITMENTS AND ON GOING WORKS	ATTACH AS PER SEC 2--1.4(A) (Bidder must declare themselves their all existing commitment hiding fact be sufficient cause for rejection)
14	AMOUNT OF WORK FOR ALREADY SUBMITTED	ATTACH AS PER SEC 2--1.4(B)
15	BIDDING CAPACITY (BC-AxNx3-B)	SHOULD BE MORE THAN BID VALUE
16	PLANT and MACHINARIES	AS PER SEC 2-1.5 MAX. AGE 5 YEARS ATTACHED OWNED VOUCHER/CASH MEMO/INVOICE AND AFFIDAVIT IN CASE OF LEASED/HIRE ON AND AFTER DATE OF TENDER(Refer Departmental letter no 5195 dt 11-6-2019
17	KEY PERSONNEL	AS PER SEC 2-1.6 ATTACHED NECESSARY CERTIFICATE AND CURRENT AFFIDAVIT OF BOTH EMPLOYEE AND EMPLOYER ON AND AFTER DATE OF TENDER (Refer Departmental letter no 5195 dt 11-6-2019
18	BANKER'S CERTIFICATE FOR EVIDENCE OF ACCESS TO OR AVAILABILITY OF CREDIT FACILITIES	CERTIFICATE ISSUED BY BANK AS PER PRESCRIBED FORMAT IN SEC-2 ON AND AFTER DATE OF TENDER(Refer Departmental letter no 5195 dt 11-6-2019)
19	AFFIDAVIT	ATTACH AFFIDAVIT AS PRESCRIBED IN SEC-2 ON AND AFTER DATE OF TENDER
20	UNDERTAKING	ATTACH AS PRESCRIBED IN SEC-2
21	LITIGATION HISTORY	ATTACH AFFIDAVIT AS PRESCRIBED IN SEC-2 ON AND AFTER DATE OF TENDER
22	NOC FOR DEBAR	ATTACH SELF DECLARATION.
23	PROGRAMME OF CONSTRUCTION	ATTACH DESCRIPTIONS , DRAWINGS AND CHARTS AS NECESSARY
	IF YOU HAVE NOT BEEN DEBARRED WRITE "NOT APPLICABLE" IN YOUR LETTER HEAD SCAN AND UPLOAD IN THE NOC FOR DEBAR LINK	

Note:-Attachment should be self attested and should be attached as per above instruction, otherwise it may be rejected In case of E-sign it is not required.

I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.



Check List for Submission Of Tender >50 Cr.

Evaluation will be done as per the information provided in the document attached with tender.
Bidder may disqualified, if documents are not attached properly.

Name of the Bidder		
Clause No	Requirements	Related document
7.1	Should not have incurred any loss in more than two years during the last five years ending 31st March	Attache Audit report of last five years duly audited by CA
7.2	Should have a solvency of Rs. certified by his Bankers The (contracting Firm / Agency should have to produce Bankers solvency certificate or Revenue solvency Certificate of Value not less than 40% of the estimated cost)	Attached Banker' certificate on and after date of tender.
7.3	(a) Amount of Existing commitments and ongoing works in Rupees	ATTACHED AS PER SEC 2--1.4(A) (Bidder must declare themselves their all excising commitment hiding fact be sufficient cause for rejection)
	(b) Amount of Work for which Bid already submitted, in Rupees	ATTACHED AS PER SEC 2--1.4(B)
7.4	Bidding Capacity = (A _x N _x 3-B) should be equal to or more than the cost of the work and where N=Time of completion of the project.	SHOULD BE MORE THAN BID VALUE
3(a)(i)	The contracting firm/agency shall be a well established and reputed firm specialised in the trade and registered as a legal entity for a minimum period of 10 years and having experience and capacity in the execution of similar works.	Company - Memorandum and articles of association/Certificate of Incorporation . Firm - Partnership deed Individual - Registration
3(a)(ii)	In case of joint venture analysis based on joint venture documents only should be submitted (The documents will be submitted as per RCD letter no 8131 dt 24.7.12 related to J.V)	Name of organization should not vary in the different document presented also should satisfy J.V guidelines laid in said letter.
3(b)	Contractor/ firms should have achieved during last five years in any one year a minimum Annual financial turn over (In all classes of Civil Engineering Construction works only) at least 50% of the cost of work	BALANCE SHEET, PROFIT & LOSS AND AUDIT REPORT (to be indexed at the rate of 8% for a year).
3 (C) ii	The contracting Firm/Agency should have satisfactorily completed as a Prime contractor during the last five years, ending (one month before date of tender). Three similar works each costing not less than 40% (forty percent) of the estimated cost or completed two similar works each costing not less than 60% (sixty percent) of the estimated cost or completed one similar work costing not less than 80% (eighty percent) of the estimated cost.	Form 'B' Similar works completed
3 (c) i	a) Contractors/Firm's should have completed 3-work costing not less than 40% of estimated cost. OR,	Rs..... Crore
3 (c) i	b) Contractors/Firm's should have completed 2-work costing not less than 60% of estimated cost. OR,	Rs..... Crore
3 (c) i	c) Completed one similar work costing not less than 80% (eighty percent) of the estimated cost.	Rs..... Crore
	Note:-The completion Certificate shall be issued by employer not below the rank of executive engineer or project manager. In case of Private client the completion certificate and valuation of the project issued by employer should be certified by the retired executive engineer/Registered Valuer of Nationalised Bank/Insurance Company/Income Tax Department. The bidders shall have to also submit good quality digital photographs of the completed projects.	



Clause No	Requirements	Related document
3 (c) v	Contractor/ firms should have adequate capacity of carrying out plumbing works and electrical works (electrical contractor). They should also indicate name of specialized fire-fighting agency.	Should submit certificates for capacity of plumbing work and "1A' Class electrical contractor Should submit certificate for capacity of plumbing work and " electrical work
3 (d)	Firm should have required experience only in any state of India.	
3 (e)	The contracting firm /agency should produce evidence of access to lines of credit and availability of other financial resources facilities(10% of cost of work)	CERTIFICATE ISSUED BY BANK AS PER PRESCRIBED FORMAT IN SEC-2
3(f)	The bidders shall furnish under taking that he would be able to invest a minimum cash up to 25% of cost of work.	Undertaking should be submitted
8.2	Not abandoning work, not properly completing the contract , or financial failures/weaknesses etc.	"Form G" attached affidavit on and after date of tender
9	NOC for Debar	ATTACHED SELF DECLARATION.
10	Oath to follow Labour Rule and Regulations as per Govt. norms.	Affidavit on and after date of tender
11	Personal and Establishment	Form 'E' and E-I AS PER SEC 2-1.6 ATTACHED NECESSARY CERTIFICATE AND AFFIDAVIT OF BOTH EMPLOYEE AND EMPLOYER ON AND AFTER DATE OF TENDER
12	Plant & Equipment	Form 'F' AS PER SEC 2-1.5 MAX. AGE 5 YEARS ATTACHED OWNED VOUCHER AND AFFIDAVIT IN CASE OF LEASED HIRE ON AND AFTER DATE OF TENDER

